

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, December 10, 2019, at 6:00 p.m., in the Governing Board Room, High School Administration Building, 1362 N Casa Grande Ave, Casa Grande, Arizona.

## 1.01 **Call to Order:**

President Jackson called the meeting to order at 6:00 p.m.

## 1.02 **Roll Call:**

Present:

Rachel Hernandez  
Gilberto Mendez  
David Snider  
Judee Jackson, President

JoEtta Gonzales, Ed.D., Superintendent  
Michael Cruz, Public Information Officer  
Andrea Baker, Director  
Brenda Tijerina, Director  
Lisa Bradshaw, Director  
Sherrie Gill, Executive Assistant

Absent:  
Dolores Kinser

Reporter: Suzanne Adams-Ockrassa  
Casa Grande Dispatch

Also Present:

See Exhibit 1

Jessica Quiñones, Principal  
Joanne Kramer, Principal

Robin Rosales, Principal

1.03 Mrs. Jackson led the Pledge of Allegiance.

1.04 A moment of silence was observed.

## 2.01 **Agenda Adoption:**

Ms. Hernandez moved that:

"The agenda be accepted and adopted, as presented."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

3.01 Mrs. Jackson called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Snider moved that:

"The agenda items marked with an asterisk, be approved and/or ratified."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

\*3.02 The minutes of the November 12, 2019 Regular Meeting were approved by the Governing Board.

\*3.03 The minutes of the November 12, 2019 Special Meeting and Executive Session were approved by the Governing Board.

\*3.04 The minutes of the November 13, 2019 Special Meeting and Executive Session were approved by the Governing Board.

\*3.05 The minutes of the December 5, 2019 Special Meeting and Executive Session were approved by the Governing Board.

\*3.06 A copy of the Memorandum of Understanding (MOU) between CGESD and Read Better Be Better was included in the Board's information. The Casa Grande Elementary School District has collaborated with the non-profit organization Read Better Be Better to create an MOU to support an after-school tutoring program for 3<sup>rd</sup> grade students that is led by our 6-8 grade students. Board members approved the proposed Memorandum of Understanding with Read Better Be Better, as

presented.

- \*3.07 A copy of the memorandum from Mr. Wohlleber regarding the Award Contract for Ironwood Domestic Water Pipe Replacement was provided prior to the meeting. Board members authorized the award of IFB #280-1119 to Pueblo Mechanical & Controls, LLC, Inc., as proposed.
- \*3.08 A copy of the memorandum from Mr. Wohlleber regarding the Award Contract for MDF Room HVAC and Electrical Upgrades was provided prior to the meeting. Board members authorized the award of IFB #281-1119 to Data Specialties, Inc., as proposed.
- \*3.09 A copy of the memorandum from Mr. Wohlleber regarding Authorization to Award Contract for Door Hardware was provided prior to the meeting. Board members authorized the award of a contract to Marshall Best Security, as proposed.
- \*3.10 A copy of the memorandum from Mr. Wohlleber regarding Authorization for Emergency Procurements was provided prior to the meeting. Board members authorized the formal award of PO #400865 and PO #401161, as proposed.
- \*3.11 A copy of revised Policy DJE – Bidding/Purchasing Procedures was presented for a second reading. Board members approved Policy DJE as proposed.
- \*3.12 A copy of revised Policy IJJ – Textbook/Supplemental Materials Selection and Adoption was presented for a second reading. Board members approved Policy IJJ as proposed.
- \*3.13 Ratification of Request for Consent to Assignment of smartSchoolsplus, INc., Service Agreement to Educational Services, Inc. November 19, the District received notification from smartSchoolsplus, inc., that the owners had entered into an agreement with Educational Services, Inc., to purchase their business and its assets. The Board ratified the Consent to Assignment of smartSchoolsplus, inc., service agreement to Educational Services, Inc. (ESI).
- \*3.14 Approval of Alternative Extra-Duty Pay Rate for State Tutor Grant-The grants department has applied for State Tutoring Program Funding on behalf of Cottonwood Elementary and Ironwood Elementary. Per requirement of the grant, tutors are to be paid at a gross rate of \$40 per hour. Benefits are included in that total with the exception of medical. Coordinators are to be paid a \$600 stipend for their work. Board members approved the alternate extra-duty pay rate, as proposed.
- \*3.15 The Governing Board agreed to submit evidence to the State Board of Education that the District's teacher evaluation system continues to meet all requirements set forth in A.R.S. §15-537 and that monies have, and will continue to be, expended solely for teacher compensation, as specified in A.R.S. §15-952.

\*3.16 The following certified personnel actions were ratified by the Governing Board:

Request for Release from Certified Personnel Contract: Veronica Teague, Kindergarten, McCartney Ranch, effective November 20, 2019; Maribel Guy, 8<sup>th</sup> grade Math, Casa Grande Middle School, effective Decemer 20, 2019; Tiffany Dunaway, Cactus Middle School, effective December 31, 2019.

One-time Salary Adjustment for Certificated Staff: A total of 61 certified staff, paid from the certified salary schedule, who possess master’s degrees and were employed during the years 2008-2015, will receive a one-time \$820 salary adjustment.

Request for Payment of Retirement Bonus/Unused Sick Leave: Pam Udelhofen will be paid the \$1,000 retirement bonus for having in excess of the years of service requirement and the 135 days required for payment of the \$1,000 retirement bonus and be paid the sum of \$27.50 per day for the 193.75 days of accrued leave at the time of her separation in October in accordance with Policy GCCA.

Performance Pay Plan, FY 2019-2020: The Performance Pay Plan for FY 2019-2020 was provided to Board members for their review. The Board approved the Performance Pay Plan as presented.

Extra-Duty, Extra-Pay for Second Grade Gifted Screeners: The Board approved payment of \$20/hr for four teachers for scoring gifted screeners administered to all District second grade students.

\*3.17 The following classified personnel actions were ratified by the Governing Board:

Ratification of Employment of Associate Teacher Pending Arizona Certification: Natasha Schimmel, Kindergarten, McCartney Ranch, effective November 21, 2019.

Classified Personnel Resignations:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>	<b>Effective</b>
Bollin, Martha	School Nurse	McCartney Ranch	11/27/2019
Chaput, Aryn	Ed. Asst./Noon Asst./CG	Evergreen	12/20/2019
Cochran, James	Custodian	McCartney Ranch	11/15/2019
Kellum, Valerie	Bus Driver	Transportation	11/25/2019
Marin, Alexys	Educational Specialist-Early Childhood	ECLC	11/29/2019
Prophet, Jerilyn	Administrative Assistant	Cholla	1/3/2020
Santos, Rosa	Custodian	Facilities	12/13/2019
Tompkins, Kenny	Bus Driver	Transportation	11/4/2019
Williams, Niya	Educational Assistant-Inclusive	McCartney Ranch	11/14/2019

Classified Personnel Employment:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>
Avila, Herlinda	Custodian-Floater-P.M. Shift	Facilities
Cox, Jamie	Educational Asst-Title I/Crossing Guard	Desert Willow
Garcia, Karen	School Nurse	McCartney Ranch
Kearns, Lana	Sub Bus Driver Trainee	Transportation
Navarro, Elva	Educational Assistant-Title I	McCartney Ranch
Tuiteleleapaga, Ateliano	Sub Noon Assistant	Transportation
Velasco, Cassandra	Café Assistant	Ironwood

Reclassification of Classified Personnel:

<b>Employee</b>	<b>New Position</b>	<b>Campus/Dept.</b>
Bojorquez, Ignacio	Custodian	McCartney Ranch
Florio, Danielle	Nurse Part-Time	Desert Willow
Mejia, Roger	Bus Driver	Transportation
Middleton Joyner, Anna	Nurse Full-Time	Desert Willow/CW
Owens, Janelle	Educational Specialist-Early Childhood	ECLC

- \*3.18 The student activities report for November, 2019 had been provided to Board members prior to the meeting.
- \*3.19 The financial report for November, 2019 had been provided to the Board prior to the meeting.
- \*3.20 The breakfast and lunch menu for students had been included in the Board's information.
- \*3.21 The vehicle status report for October 16 to November 15, 2019 had been included in the Board's information.
- \*3.22 The vehicle maintenance report for October 16 to November 15, 2019 had been included in the Board's information.
- \*3.23 The weekly attendance reports for November 13, November 20, November 27 and December 4, 2019, had been provided to Board members prior to the meeting.
- \*3.24 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- \*3.25 A request from Mike Brideschge regarding an overnight field trip to take Casa Grande Middle School Wildcat Outdoor Club students on a camping trip to Newman Peak

was included in the Board's information. Board members approved the overnight field trip to Newman Peak scheduled for January 17-19, 2020.

**4. Audience with Groups or Individuals:**

- 4.01 Scott Raymond from the Sunrise Optimist Club recognized fifth grade students from Evergreen Elementary School as students of the month for December. The students must be in good standing with positive leadership traits, must have an active interest in community service, and must be considered role models. The following students were recognized: Yzela Guanajuato and Sophia Gonzales.
- 4.02 Dr. Gonzales recognized the Casa Grande Rotary Club students of the month for December, as follows: Curtis Maroney, 8th grade, Cactus; Jasmine Pounds, 8th grade, Casa Grande Middle School; Miguel Alvarez, 8th grade, Villago. Mr. Snider assisted in presenting certificates to the students.
- 4.03 Dr. Gonzales recognized Stacy Esparza as #BeKind Award Recipient.
- 4.04 Ms. Tijerina recognized Yuko Kitamura-Nesgodá as the Guest Teacher of the Quarter.

**5. Items for Action/Discussion**

- 5.01 The Superintendent recommended the Board accept the following donations:

Rick Wilson, 5<sup>th</sup> grade teacher at Mesquite, was awarded a \$2500 APS grant to purchase and incorporate into student learning a 3D printer, protocycler, and filament. The students will also learn what plastics can be recycled into filament and use that after the purchased filament is used.

Kids Hope Mentors donated to Mesquite 3 buddy benches valued at \$2,570. They also purchased and donated copies of the book The Squirrels Who Squabbled for each kindergarten student, a total of \$443.

Heather Wilson, 1<sup>st</sup> grade teacher at Desert Willow, had a Donors Choose project funded in the amount of \$728. Her project was titled "Caterpillars to Butterflies Come ALIVE in the Classroom!" Ms. Wilson was also awarded a grant from Toshiba America Foundation in the amount of \$820 to create a STEM activity with The Three Little Pigs and building 3 houses to withstand the wind from a blow-dryer.

Casa Grande Foothills Bank donated two 4x8 cork bulletin board valued at \$350 to Cholla.

Sandra Reeves, Health Tech at Cholla, was awarded a Walmart Community Grant in the amount of \$250 for health office supplies.

Fry's donated 450 apples for the Cholla Turkey Trot.

Champions donated two \$50 Visa gift cards for Cholla Turkey Trot prizes.

Chili's donated \$5 and \$10 gift cards totaling \$85 to be given as incentives; and, 100 free kids meal vouchers to be used as student prizes to Cactus.

Mr. and Mrs. Youssef Semaan donated an outdoor metal picnic table and bench worth approximately \$1000 to Palo Verde.

Mr. Mendez moved that:

"The donations be accepted, as read."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

- 5.02 Jerry Stabley with Achieve Pinal provided an overview of the AARP Foundation Experience Corps Third Grade Reading Initiative that is being proposed as a pilot program to begin in CGESD during the 2020-21 school year.

Being able to read by the end of 3<sup>rd</sup> grade is the crucial mile stone in a child's future development. Children who cannot read by the end of 3<sup>rd</sup> grade are four times more likely to leave school without a diploma. Good jobs of the future will require reading and analysis skills. Manufacturing jobs as well.

The goal of the State of Arizona is to have 72% of students reading at grade level. Currently the state is at 44%, Pinal County is at 38% and Casa Grande is at 29%.

Casa Grande Elementary School District will be the pilot program for AARP Foundation Experience Corps Third Grade Reading Initiative. This will be the first rural program. The program will run in Casa Grande for two years, then in the 3<sup>rd</sup> year, the program will be opened up to other districts in Pinal County.

The City of Casa Grande is hosting the program. The program will target 128 students. There will be 32 tutors, 1 data entry specialist, and 1 program coordinator. The host will provide organization/offices/oversight, and supplemental funding. The school district will provide additional funding and student test data. Criteria for tutors: they must be 50+ years of age and have a high school diploma. Tutors from Phoenix will come to Casa Grande to train volunteer tutors. AARP will provide training,

books, recruitment of AARP members. Tutors do not need to be a member of AARP.

The program start date is September 2020.

- 5.03 A copy of the draft document “CGESD Sick Leave Bank Program Outline” was provided to Board members prior to the meeting.

The Board agreed the item be taken to IBBC for their input/feedback. The sick leave bank is proposed for implementation in the 2019-2020 fiscal year.

- 5.04 A copy of “Teacher Evaluation Board Update” was provided to Board members prior to the meeting.

In 2017-2018 a committee was convened to choose a new teacher evaluation tool. 5D+ by the Center for Educational Leadership was chosen. In 2018-2019, principals, TOAs, Aps and Directors went through 6 days of professional learning on the new evaluation tool. Coaches went through 2 days of train-the-trainer. In 2019-2020 all teachers received 6 hours of professional learning with the new tool. Teachers were placed on tracks based on discussions with principals: 1. Old tool; 2. New complete tool; 3. Area of focus on new tool.

Ms. Baker reviewed the framework for the 5D evaluation tool. The framework organizes and defines the ideal characteristics of classroom instruction into five dimensions: purpose; student engagement; assessment for student learning; classroom environment and culture; and, curriculum and pedagogy.

The district, in addition to reviewing and refining implementation of the 5D+ to support teacher and student growth, is working on developing evaluation tools for positions other than classroom teacher (counselors, coaches, coordinators, educational support positions, principals, etc.).

- 6.01 The next regular meeting will be held on Tuesday, February 11, 2020, at 6:00 p.m.

- 7.01 **Call for Audience Questions Pertaining to Agenda Items and Items of Interest**

Mr. Snider worked the Electric Light Parade and said CGESD students were spectacular, well-behaved and enthusiastic. Kudos to students and staff.

- 8.01 **Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A) Personnel**

The Executive Session was postponed due to the fact that the meeting had been relocated and there was no conference room available.

Mrs. Jackson adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Date Approved: 1/14/2020 \_\_\_\_\_  
President